

**Maine Section ASCE  
September Meeting  
September 20, 2007  
Bath Iron Works  
Bath, Maine**

**Role:** Executive Board:

Tim Merritt, President	Present
Erik Wiberg, President Elect	Present
Chris Taylor, Vice-President	Present
Walter Fagerlund, Secretary	Present
Ralph Nelson, Treasurer	Present
Patti Korbet, 2 <sup>nd</sup> Year Director	Not Present
Sarah Ashley, 1 <sup>st</sup> Year Director	Not Present
Scott Gorneau, NE Delegate	Present
Jen Tooley, NE Delegate and YM Chair	Present

Other Attendees:

Phil Dunn, Awards Chair	Not Present
Lauren Swett, Newsletter Co-editor	Present
Jen Paul, Diversity Committee Chair	Not Present
Lynn Farrington, Co-editor	Present
Peter Merfeld, Past President & Membership	Present
Bob Chaput, Past President	Present
Robert G., Member	Present
Ian Pillsbury, Member	Present

**Meeting Minutes:**

1. Approve Summer Planning Meeting Minutes. (Walter)
  - Approved (Peter, Erik, unanimous)
2. Review/approve Treasurer's Report and pass out FY 07-08 budget. (Ralph)
  - a) Get set up for credit card payments??? – Fees are likely too costly and cumbersome
  - b) Updated transactions: SPAG receipt, MBTA disbursement, golf tourney disbursement, West Point gift cards
  - c) Travel expenses for PR University for Erik? – Most expenses covered by National
  - d) 07-08 Budget line item 64 (committee expenses) to be revised to \$2000.
  - e) Ralph to update the savings account signatories to match checking account.
  - f) Fall PE Review will take a loss but Spring expected to exceed costs.
  - g) Treasurer's Report accepted (Peter, Chris, unanimous)
3. Maine Section/Region 1/National events calendar (Tim)
  - a. Outstanding Section application deadline-Oct 27, need team? – Tim and Erik to lead.
  - b. Outstanding Newsletter deadline-Nov 1<sup>st</sup> – Lynn and Lauren to submit.
  - c. National Conference – Orlando, FL- Nov 2-4 (Tim & Jenn)
  - f. SPAG application deadline-Nov 2 – Peter to submit for Infrastructure Report Card, Erik to respin e-Week
  - g. Annual Report deadline-Nov 30
  - h. YM Group and Web page award deadlines (Feb 1/June 1)

4. Report on Region 1 Assembly (Scott & Jen)

- Scott and Jen attended on behalf of Maine Section.
- Sections presented recent activities
- NE Council could remain or be dissolved depending on need – Council to remain for now
- National ASCE presented available services to Sections
  - Geographic information systems can help newsletter activities
  - Other ideas and resourcing for fundraising, speakers
  - Membership retention ideas
    - Older members groups
    - Retention of past members
  - Opinion letters to papers encouraged

5. Committee Reports

a. Government Relations / Legislative Task Force (Be / Peter/Phil/Jeremy)

b. Membership (Peter)

- i. Re ASCE National free 1hr webinar, 9/24 @ 1pm, on Membership best practices? – Peter to attend

c. Public Relations (Erik)

- PR University – 11/9/07 in Washington, DC. Most expenses to be covered by National.
- HFH on 10/27
- October meeting on Public Service

d. Program Committee (Chris, Erik, Patti)

i. Monthly Meetings (Chris)

- Schedule of meetings
  - October – Volunteering, Bangor – May separate out Board meeting.
- May meeting location & format
  - My not have technical presentation - TBD

ii. E-Week (Erik)

1. March 1, 2008 at UMaine in Orono.
2. February 29, 2008 is the banquet.
3. Volunteers are needed, October 14<sup>th</sup> is next planning meeting in Portland

iii. Transportation Conference (Tim/Peter)

- Had several meetings so far, usually every other week, theme is “Transportation Solutions”,
- Morning keynote on national infrastructure with Casey Dinges, ASCE Director of External Affairs; policy sessions on Maine transportation infrastructure, transportation infrastructure innovation/planning in Europe/China, Can/Am freight study, quality communities.
- Technical sessions on bridge inspection/failure forensics, congestion (Wilson St. in Brewer & high speed toll collection @ York plaza), freight (truck weights and weigh-in motion), rail.
- Still looking for evening keynote.

iv. Technical Seminar (Patti/Sarah) – Committee not present

- Kick off meeting – not scheduled, Bob to help out with moving this along
- Theme??
- Ramada-Lewiston reserved? - TBD
- Scheduled for March 20, 2008.

- e. Infrastructure Report Card (Peter)
  - Formation of Task Force? Recruiting of Champions?
  - SPAG grant to be written
  
- f. Younger Members (Jen/Lynn/Lauren)
  - Hockey game – break even, some free tickets will be raffled
  - Other ideas in the works: Dinner dance, ice skating, Red Sox tickets, skiing?
  - Happy hours planned
  - YM Group to submit for award
  - Upcoming events
  
- g. Scholarship (Leslie) Letters have been received from 2 UMaine scholarship winners.
  
- h. Awards (Phil)
  - Nominate reports for public service/PR award
  - Create Maine Section PR award
  
- i. Newsletter (Lynn/Lauren)
  - Advertising status – 2-3 advertisements sold
  - All electronic newsletter in January
  
- j. Web page (Ralph)
  
- k. History & Heritage (Greg)
  - Landmark brochures- order printing – consider in late winter, early Spring
  - Thomas Hill Standpipe-State level landmark?
  - Azizcohos Dam or Ellsworth Dam- submit for National consideration in the spring?
  
- l. Maine DEP Task Force (Kathy K/Dave K)
  
- m. Nominating Committee (Peter)
  
- n. Student Chapter (Eric/Lynn)
  - Lynn's mtg w/ students – later in the month
  - Job shadowing – Lynn to contact companies
  - Brown bag speakers
  
- 6. Old Business
  - a. By-Law Change Status (Peter)
  
- 7. New Business – SEI/STG workshop in Orlando, Oct 12-13. SEI will pay travel + per diem for one Maine Section rep. Nobody from SEAM can go, Tim considering. Chris or Jeremy interested?