

Maine Section ASCE Board Meeting Minutes
September 18, 2008
Verillo's
Portland, Maine

- Attendees
 - Erik Wiberg
 - Chris Taylor
 - Walter Fagerlund
 - Peter Merfeld
 - Tim Merritt
 - Patti Korbet
 - Lauren Swett
 - Jen Tooley
 - Kathy Kern
 - Will Haskell

- Review and approval of the **summer meeting minutes**. Approved

- Review of **Treasurers report**.
 - Board reviewed the budget details of the Official Travel (item 63), which was finalized at \$4k.
 - Motion to approve report as amended by moving President Travel Approved

- Review of **2008-09 Budget**
 - Exhibitor display item 65, Special Projects was revised to \$2,500
 - Discussion of remaining items in the West Point Bridge budget.
 - Discussion of 07-08 Budget and 08-09 budget items and tracking.
 - Discussion of SPAG moneys and timing of remaining payment.
 - The PE review course looks like it will cover expenses and may make a small amount of money for the YM budget, covering some previous losses. Discussion on YM activities and cash flow.
 - Discussion for a \$2,500 expense for Exhibitor Booth (Special Projects) expenses above a potential SPAG income.
 - Discussion of maintaining a \$2,000 loss on the Section Meetings.
 - Discussion of official travel budget, which includes increase for additional attendees to fly-in. Tim had received approval from National for two Maine section members because there were two Maine officials in priority committees. Feeling is that we may be able to get two people authorized again due to our infrastructure report card.

- Discussion that we need to include additional moneys for travel to regional meetings.
- Discussion that we send one person to the regional meeting.
- Motion and second to increase the honorarium to \$2,000 for Erik's travel to national. Approved
- Discussion to hold the WP Bridge to prize money of receipts minus expenses.
- Discussion of Section cash flow with regard to account balances.
- Motion to approve budget as amended. Approved

- **History & Heritage** Discussion of the supporting information for the submission of the Bangor Water Tower for State engineering landmark. Discussion of plaque information. Approved.

- **e-Voting Policy** Motion approved to table the Email voting guidelines. Approved

- Jumped ahead in the agenda to discussion of the next meeting. Discussion to have board meeting at the STANTEC office at 5PM the night before the morning meeting. Room confirmation to follow.

- Discussion regarding ASCE Request for Formation of Local Group of Transportation & Development Institute

- Discussion regarding liaisons to Region 1 Board of Governors Regional Committees

- RIBOG request Section's appoint a member to act as a Section Liaison on the committees.

- Discussion of INFORMANT advertisements and income.

- Motion to adjourn. Approved