

Maine Section ASCE Board Meeting Minutes
October 16, 2008
Portland, Maine

Attendees:

- Erik Wiberg
- Chris Taylor
- Walter Fagerlund
- Peter Merfeld
- Tim Merritt
- Lauren Swett
- Will Haskell
- Jeremy Bragg
- Lynn Farrington
- Phil Dunn
- Be Schonewald

-
1. Start
 2. Agenda – No changes
 3. Minutes – no comments, Walter/Tim, unanimous approval
 4. Treasurer's Report
 - a. Need to start new balance sheet for new FY, separate out FY08 and 09
 - b. Patti, Erik and Ralph to close books by October 31st - Including student chapter disbursement
 - i. Motion to approve 65h disbursement will be based on end of book status
 - c. SPAG latest check income to be placed in FY09, budgets to be adjusted to show income in FY09 rather than FY08
 - d. e-vote on final by November 6th
 - e. Motion Tabled – Walter/Chris, unanimous approved
 5. PR university –
 - a. Section expenses estimated at \$200
 - b. Board voted for Walter to attend, Chris/Lauren, unanimous
 6. Delegates to Workshop for Section and Branch Leaders (Feb 6-7)
 - a. Lynn to represent YM
 - b. Chris, Lauren to attend for Section
 - c. Pending approval of limitation of frequency of attendance, motion to approve above attendees – Walter/Chris, unanimous approved
 7. YM Delegate to ERYMAC
 - a. see #6

8. Report Card endorsement
 - a. Motion to endorse – Patti/Lauren, unanimous approved
9. Maine Section exhibit
 - a. Base exhibit about \$1200, consider magnetic display panels later (about \$600)
 - b. If Peter orders now, can be available for upcoming events.
 - c. Motion to approve expenditure on base exhibit - Chris/Tim, unanimous approved
10. Tech Seminar
 - a. Ramada is reserved
 - b. Committee is working on program – multiple tracks, LEED certification
 - c. Sponsor consideration, vendor tables
11. e-voting policy
 - a. Tim suggested having a subject line requirement in email to keep them together such as “Maine ASCE Section e-Vote: SUBJECT”
 - b. General concern is with timelines for discussion, language to be revised to allow president to shorten timeframe when needed.
 - c. Executive committee to include the Treasurer, only this committee can
 - d. Motion to approve with amendments above, Lauren/Tim, unanimous
12. Liaisons to Region 1
 - a. Conference calls to discuss best practices, share ideas
 - b. Membership - Tim has volunteered to serve
 - c. Strategic planning – Chris
 - d. Gov’t Affairs - Walter
13. Region 1 meeting report
 - a. Lauren and Ralph attended
 - b. Lauren reported on next efforts
 - i. Conference call in January to discuss
 - ii. Maine Section’s turn to chair the next meeting in April
14. YM Group
 - a. draft by-laws to be distributed to the Board
 - b. October dinner in Freeport
15. Job Shadowing
 - a. Lynn has a list of students, companies who have signed up will be hearing from them soon
 - b. Seeking volunteers to help with Practitioner role
16. Engineers in the Classroom
 - a. Checks presented to Kennebunk students
 - b. Committee working to collaborate with others (MDOT, UMO etc)
 - c. Working on distribution lists, draft brochures
 - d. SPAG closeout in progress
 - e. 2009 kick off planning in progress
 - f. may look into new program for elementary K-3 “Design Squad”
17. Program Committee
 - a. November meeting in Bangor – historic designation of Bangor Standpipe
 - i. consider dedication ceremony at tour
 - b. Need to consider board meeting scheduling
 - i. short meeting after tour