



Meeting Minutes

Maine Section ASCE February Board Meeting 25 February 2009, 5:00PM-6:00PM HNTB Corporation Westbrook, Maine

ATTENDEES:

Erik Wiberg
Sarah Ashley (phone)
Will Haskell
Walter Fagerlund
Jen Tooley
Scott Gorneau
Lynn Farrington
Tim Merritt
Peter Merfeld (phone)
Lauren Swett

Minutes:

1. 5pm start; Welcome any guests, introductions (Erik)
2. Minutes Approval (Walter, , Unanimous – Table the minutes.)
 - November 2008 and January 2009 minute review tabled until drafts can be provided.
3. Treasurer's Report (, , Table the report)
 - Tim/Sarah - approved
4. Fly-In (Lauren, Jen, Unanimous – Approved additional expense cost over \$1500)
 - Erik explained that \$200 more will be needed above the \$1500 Section Budget
 - Total cost will cover difference of total cost and ASCE National sponsorship for three attendees, plus allowed coverage of one unsponsored attendee – Erik, Phil, Walter (sponsored); Scott (unsponsored)
5. National Conference sponsorship opportunity
 - No action, consider next year as part of Planning Meeting
 - Tim – might consider differently if located near our Section
6. Ralph G. Knowlton Award
 - No action



7. Report Card Printing

- Peter to have more printed with remaining funds allocated, keep the same format.

8. Recognizing Report Card contributors (Tim, Chris, Unanimous – OK to spend the money)

- Erik estimated \$150-200 for certificate printing, will use excess of Exhibit budget
- Presentation at Technical Seminar in March

9. Life members

- Reaching out to LMs, Tim has developed comprehensive list of potential activities, ways to get LMs involved.
- February meeting reserved tables.
- Recognition at May meeting options discussed
- Short term focus on building key participants to form committee

10. Younger Members

- Will know by June regarding hosting the 2011 ERYMC
 - Will likely be Portland, coordination with National staff
- YM positions will likely shift to accommodate workload – Lauren move to Chair, Jen moved to new position to focus on ERYMC planning; may also reduce 2010-2011 YM activities to focus on ERYMC
- Four Board members to attend April meeting early to judge capstone projects

11. H&H

- Will to look into remaining funds available after distribution membership costs, evaluate printing funds available

12. Technical Seminar

- All set

13. Public Relations

- Bangor Area HFH
- Rebuilding Together – May 2nd?
- Jennifer Turner Housing – Spring?

14. Program – Walter to look into Hollywood Slots for May meeting

15. Ballot

- Tim has completed filling the ballot
- Workload sharing anticipated between Secretary and Treasurer, NE Delegate and Directors

16. Next Board Meeting: Wednesday 18 March 2009, 5 PM, Portland Area

17. Adjourn