

Maine Section ASCE Board Meeting
January 21, 2010
Ramada Inn, Lewiston, Maine

Role: Executive Board:

Chris Taylor, President	Present
Walter Fagerlund, President Elect	Absent
Ralph Nelson, Vice President	Absent
Will Haskell, Secretary	Present
Sarah Ashley, Treasurer	Present
W. Scott Gorneau, 2 nd Year Director	Present
Lauren Swett, 1 st Year Director	Present
Jennifer Tooley, 2 nd Year NE Delegate	Absent
Ellen O'Brien, 1 st Year NE Delegate	Present
Erik Wiberg, Past President	Present

Other Attendees:

Be Schonewald	Present
Jeremy Bragg	Present
Peter Merfeld	Present
Tim Merritt	Present – arrived late

Minutes:

1. Welcome
2. Approve November Board Meeting Minutes
 - Motion to approve by Sarah , second by Lauren second, unanimously approved
3. Treasurer's Report (Sarah)
 - Summary of transactions
 - Discrepancy between account summary and spreadsheets. Could be an incorrect formula or erroneous entry. The discrepancy is about \$9,700.
 - Need to switch to a formal accounting software package such as QuickBooks Pro or something similar.
 - Need to file taxes this year, so we need to figure out the error soon.
 - Motion to approve treasurers report by Erik, second by Ellen, unanimously approved
4. Committees
 - a. Program Committee (Ralph – absent)
 - i. Monthly Meetings
 - February 2010 – still working on it
 - Contech wants to do a culvert design seminar. Not scheduled yet.
 - April – student meeting with Baldacci as the speaker
 - ii. Technical Seminar (Scott)
 - Draft agenda presented
 - Reservations were made for March 18, 2010 at Ramada Inn in Lewiston
 - Discussion on registration fee. Should it be kept the same as last year? Not resolved.
 - Section will pick up the hotel tab for two speakers (Smart and Koenig)

- Looking for ideas for keynote speakers – infrastructure?, PW director?
 - Need at least two more speakers to fill out the agenda
- b. Younger Members (Lauren)
- YM Workshop in February coming up. Jen is the business chair for the meeting in Atlanta.
 - YM having trouble with fundraising for the Atlanta meeting
 - 2011 YM conf planning
 - Red Claw BB game on 1/29. Only sold 5 tickets so far, need to sell 15 to get group rate. Tickets are \$20. Lauren needs to know if people want to go by 1/22.
 - Red Sox ticket update. Have purchased 55 tickets for 7/16 game versus Texas. Tickets include \$15 food vouchers. Also purchased 70 tickets for 9/3 game versus the White Sox. Will be selling the tickets on two different days. ASCE cost for 7/16 is \$90/ticket and 9/16 game is \$50 and \$30/ ticket. Buses have been reserved.
- c. Informant
- Deadline for February today. Do not have anything yet.
- d. PR Committee/Legislative Affairs (Erik, Be, Peter)
- Legislative fly in will take place on March 23-25. Walter or Erik, Scott, Be, and Ellen will be attending. Applications due January 29, 2010. We budgeted for 4 to attend. National reimburses for 2 attendees. Successful applicants will be notified by 2/12.
- e. History & Heritage (Will)
- Motion to print 4000 copies of updated brochure by Erik, seconded by Sarah, unanimously approved.
 - Cost to print 4000 is approximately \$1,800 versus \$1,300 for 2000 copies. Peter Merfeld indicated that the MTA would offer to pay the incremental difference (\$500) if they could get 1,000 copies to distribute at the service plazas.
- f. Student Chapter Update (Kevin Merrill, absent) – No report
5. Other Business
- Nominations for next year's officers. Everyone will continue. Nate Cote from SWC would like to join the Board. Sarah wants to continue on as treasurer for another year. Scott would slide up around the treasurer position. Ballot is announced in March Informant
 - Maine Handicap skiing. Only Scott is signed up. Needs five members total for a team. Date is March 13.
 - Rebuilt Together Greater Portland – Will is trying to confirm whether this event will happen this year. If it does not, he will try to set up another volunteer effort such as Habitat for Humanity.
 - Ellen – Konbit Sante (www.konbitsante.org) may need engineering help for projects in Haiti. At this time there are no definite engineering needs and it may be better to donate money. Need for engineering assistance may be better defined at a later date.
 - Recent awards
 - Woodard & Curran as 2009 ASCE Employer Recognition Award for Support of Younger Members
 - Lynn Farrington received Practitioner Award
 - Outstanding Section and Branch Award
 - Public Service Award
 - Diversity Award